

May 25, 2018

Dear PCHS Parent(s),

The purpose of this letter is to provide you with important information you will need to register your student(s) for the 2018-19 school year at Pella Christian High School. Please read carefully and keep this information on hand for registration. **We look forward to working with you in 2018/19!**

Registration:

- **July 9-12 (Monday-Thursday)** in the school office from 8:00 a.m. - 12:30 p.m. on July 9, 10 & 11 and all day from 8:00 a.m.-8:00 p.m. on Thursday, July 12.
- Remote registration available via the registration link on the website (www.pceagles.org) June 25– July 12. Simply download and complete the forms and mail to school **with payment.**
- **REGISTRATION FEES AND/OR FORMS MUST BE RECEIVED IN THE OFFICE OR POSTMARKED BY JULY 12 TO AVOID THE \$50 LATE FEE.**

Tuition and Registration Fee Details:

- Tuition for 2018-19 will be \$6,950. This tuition amount includes the \$300 enrollment fee due at registration. After the \$300 enrollment fee is paid, the remaining \$6,650 for tuition will be payable over 9 monthly payments from Sept. 1 thru May 1.
- Tuition statements with the amount due at registration will be sent in early July.
- *Please note the policy on refunding the registration fees due to withdrawal from classes: “registration fees (including enrollment fee, course fee, class fee, activity fee and technology fee) will be nonrefundable no matter when a student withdraws from attendance at Pella Christian High. The Family Service Fee will be refunded if the student withdraws before the school year begins.”*
- A copy of the Tuition Payment Policy is enclosed with this mailing. ***Please read it carefully.***

Student Fees:

- Student fees are also due at registration and included with the enrollment fee on one check.
- Student fees include: \$155 Technology Fee, \$60 Activity Fee, \$60 Course Fee, \$60 Class Fee, and \$150 Family Service Fee (per family) for a total of \$485 for one student.
- All band and choir students will be assessed a \$50 music fee.

DISCOUNTS FOR 2018-19:

Multiple Student Discount (reference table below)

- Available to families with more than one student at PCHS. Second child receives a 5% discount on tuition after the enrollment fee, third child receives a 10% discount on tuition after the enrollment fee, and fourth child receives a 15% discount on tuition after the enrollment fee.

Distance Discount

- Available to families that live 10+ miles from school. This discount will be deducted from the registration fees and is calculated as follows: 10-20 miles away = \$125/family, 21-30 miles = \$175/family, 31+ miles = \$225/family.

Summary: Please reference the graph below for a quick review of the financial information.

	1 student	2 students	3 students	4 students
Enrollment Fee	\$ 300	\$ 600	\$ 900	\$ 1,200
Student/Family Service Fees	\$ 485 (music fee not included)	\$ 820 (music fee not included)	\$ 1,155 (music fee not included)	\$ 1,490 (music fee not included)
Total Due	\$ 785	\$ 1,420	\$ 2,055	\$ 2,690
Tuition	\$6,650	\$12,968	\$ 18,953	\$24,605

OVER  **OVER**  **OVER**  **OVER** 

Outstanding Tuition:

- As per board policy, any outstanding tuition, fees, etc. must be paid in full before you may register your child for the next school year.
- If special arrangements need to be made, please be sure that you register in person on the evening of Thursday, July 12 and speak directly with a finance committee member.

Hot Lunch:

- \$2.50 per meal or approximately \$50 for a month (excluding break food & extra milk).
- There should be money in the student's lunch account by the first day of school.
- ALL families will receive a Free & Reduced Lunch Program application form at registration per state of Iowa regulations. Please fill out ASAP and return by the first day of classes if you qualify.

Family Service Program:

- Each family is requested to volunteer eight (8) hours of service to the school either thru building maintenance or Eagle Booster concessions.
- The \$150 Family Service Fee (charged per family) will be reimbursed after the eight (8) hours have been worked. Hours can be worked for the 2018-19 school year beginning July 1.

STO:

- Those who applied on time and are eligible to receive a grant through the School Tuition Organization will be receiving a letter stating the grant amount.
- The STO grant is applied to tuition and not the registration fees unless arrangements are made with a Finance Committee member. **The STO grant cannot be used to pay for hot lunch or the family service fee.**

Tuition Assistance:

- Tuition Assistance applications were due April 30. If you did not apply but need assistance, please apply at <https://online.factsmtg.com/signin/3Z9Q6>.
- Tuition Assistance awards will be made in June and we will notify you of the award amount.
- Finance Committee members will be available on July 12, from 5:00-8:00 p.m., to discuss financial assistance options with you.
- Contact Gail Van Beek at vanbeekg@pceagles.org or call 628-4440 with questions.

ACH Debits:

- You may sign up to have your monthly tuition payments automatically deducted from your checking account. The form is available in the school office and on the Registration Link.
- If you used the ACH payment option in 2017/18 it will continue unless you notify Gail in the school office otherwise.
- ACH payment can also be used to pay the Registration Fees.

Important Summer Dates and Information:

Summer Office Hours: 8:00 a.m. - 12:30 p.m. Monday through Friday

July 9 - 12 - Registration in school office (or June 25 - July 12 remotely at www.pceagles.org)

August 6 - Fall sports practices begin (Cross Country, Volleyball, Football, FB Cheerleading)

August 23 - First day of school (1/2 day) – NEW STUDENTS ONLY (11:50 a.m. dismissal)

August 24 - First full day of school for ALL students

SAVE THE DATE! Back-To-School Parent Night: Wednesday, August 22 at 7:00 p.m.

We would like at least one parent from each family to attend this one-hour meeting!

Contact the office if you are unable to attend this evening to set up an alternate session time.

- Meet your high school student's teachers and walk through your student's schedule
- Participate in final orientation to Chromebook use standards for your student
- Meet other parents

Please don't hesitate to call the office at 641-628-4440 if you have any questions about the registration process.